

**CITY OF JAMESTOWN**  
**102 3rd Ave SE**  
**Jamestown, ND 58401**  
**Phone: 701-252-5900**  
**DRAFT MINUTES - Planning Commission**  
**September 14, 2015 - 8:00 a.m.**

Present: Hillerud, Paulson, Bayer, Trautman, Frye, Ritter, Bensch, Rhinehart, Klundt, Reuther, Fuchs, Wollan, Schwartzkopf, Wiles, Harty  
Absent: Rath

1. Commission member Trautman made a motion to approve the minutes from the August 10, 2015 Planning Commission meeting. Seconded by Ritter. Motion Carried.
  
2. Public Hearing: Preliminary Plat Request **(Withdrawn)**  
The preliminary plat of Messner Addition, within SE ¼ of Section 23, T140N, R64W, being within Stutsman County, City of Jamestown, North Dakota. *Property address: 1000 18<sup>th</sup> Street NW*
  
3. Public Hearing: Final Plat Request **(Withdrawn)**  
The final plat of Messner Addition, within SE ¼ of Section 23, T140N, R64W, being within Stutsman County, City of Jamestown, North Dakota. *Property address: 1000 18<sup>th</sup> Street NW*
  
4. Public Hearing: Preliminary Plat Request **(Continued from August)**  
The preliminary plat of Frontier Estates Addition, a replat of Auditor's Lot 30-2, Section 30, T140N, R36W, City of Jamestown, Stutsman County, ND. *Property address: 5th St NE and 23rd Ave NE*

Cindy Gray, SRF Consulting Group, Inc. explained that SRF and City staff received revised preliminary and final plats around 9:45 pm on Friday night, and have not had the opportunity to review them, and we are still waiting for title opinion and covenants. The application remains incomplete at this time.

City Engineer Schwartzkopf added that the requested materials and information have not been received by the applicant and there are still several items still missing from the application.

5. Public Hearing: Final Plat Request **(Continued from August)**  
The final plat of Frontier Estates Addition, a replat of Auditor's Lot 30-2, Section 30, T140N, R36W, City of Jamestown, Stutsman County, ND. *Property address: 5th St NE and 23rd Ave NE*

Commission member Bayer made a motion to continue the preliminary and final plat hearings of Frontier Estates Addition to the next Planning Commission meeting closest to the completion of the required items needed to complete the plat application. Commission member Ritter seconded. Unanimous voice vote. Motion Carried.

6. Public Hearing: Preliminary Plat Request

The preliminary plat of the Wanzek Second Addition, a replat of Lots 1 through 4, Wanzek Addition, City of Jamestown.

*Property address: 1300 and 1304 14<sup>th</sup> Street SW and 1209 and 1303 13<sup>th</sup> Street SW*

Cindy Gray, SRF Consulting Group, Inc. gave the staff report. She explained the shifting of the alley 10' to the west is now shown on the plat and that the City Engineering staff has verified this information is consistent with the location of the alley and utilities on the property.

Chairman Hillerud opened the public hearing. No one appeared.

Beth Dooley, City of Jamestown Engineering Technician explained that she had worked on the plat before she left Interstate Engineering, Inc. and the plat had not been completed at that time. She assumed that there was a miscommunication between the information on the plat and the understanding of the property owner.

Chairman Hillerud closed the public hearing.

Commission member Frye made a motion to accept the findings of staff and approve the preliminary plat of Wanzek Second Addition, a replat of Lots 1 – 4 of Wanzek Addition within the NE  $\frac{1}{4}$  of the SW  $\frac{1}{4}$  of Section 35, Township 140N, R64W, as it meets the requirements of Section 9 of Appendix B of the Jamestown Municipal Code. Commission member Trautman seconded. Roll Call. Unanimous aye vote. Motion Carried.

7. Public Hearing: Final Plat Request

The preliminary plat of the Wanzek Second Addition, a replat of Lots 1 through 4, Wanzek Addition, City of Jamestown.

*Property address: 1300 and 1304 14<sup>th</sup> Street SW and 1209 and 1303 13<sup>th</sup> Street SW*

Cindy Gray, SRF Consulting Group, Inc. gave the staff report recommending approval.

Chairman Hillerud opened the public hearing. No one appeared. Chairman Hillerud closed the public hearing.

Reed Schwartzkopf, City Engineer, spoke that this plat is an example of a simple type of plat and could be approved as both preliminary and final at the same meeting if all of the documentation is in order, provided issues do not arise.

Chairman Hillerud responded that he agrees, but noted that sometimes issues do arise, and the City sometimes doesn't know about them until the hearing.

Commission member Bensch made a motion to accept the findings of staff and recommend approval of the final plat of Wanzek Second Addition, a replat of Lots 1 – 4 of Wanzek Addition within the NE  $\frac{1}{4}$  of the SW  $\frac{1}{4}$  of Section 35, Township 140N, R64W, to the City Council, as it meets the requirements of Section 9 of Appendix B of the Jamestown Municipal Code. Commission member Rhinehart seconded. Roll Call. Unanimous aye vote. Motion Carried.

8. Commission member Ritter made a motion to adjourn. Meeting adjourned.